Balmoral Elementary School
Parent Advisory Council
Meeting Minutes
September 23, 2026

In attendance – Bekki S., Mark L., Cindy S., Laura K., Joanne R., Dustin R., Amber M., Amanda M., Kaitlyn P., Jen O., Trisha, Ashley, Caitlyn, Carter M.
Virtual – Kristin M.

The meeting was called to order at 6:02pm

1. Agenda approved

2. Election of Executive
    a. Secretary – Amber nominated Amanda, seconded by Joanne, all in favour, motion carried
    b. Chairperson – Amanda nominated Amber, seconded by Joanne, all in favour, motion carried
    c. Treasurer – Laura nominated Laura, seconded by Amanda, all in favour, motion carried

3. Secretary's Report:
    a. Meeting minutes from May 20, 2026, read by Jen; motioned to approve by Jen; seconded by Amanda. Motion carried.

4. Treasurer's Report:
    a. Report attached,
    b. Will write a cheque to school for $900 to reimburse June field trip transportation
    c. After cheque, will have $1500 in bank accounts

5. Hot Lunch Report:
    a. The Kiln is September 29
    b. Cinnamon buns will be next
    c. Joanne will be taking over from Cindy as Hot Lunch leader after this school year

6. Principal's Report:
    a. Report attached
    b. Confirmed December 17 will be the Christmas lunch at the hall

7. Teacher/Faculty Report:
    a. Presented by Carter McLean
    b. Summary of lesson for Truth and Reconciliation; broken poetry with lyrics from "Secret Path"

8. Old Business:
    a. Mark outlined the upcoming professional development that will address bullying, to be revisited at a future meeting

9. New business:
    a. Family Foods fundraiser will be early November
    b. Discussion of sports teams; not enough kids are interested; possibility of joining another school; staff coaching capacity is also a consideration
    c. Report cards will now show details of literacy assessment
    d. Discussion of literacy curriculum
    e. Reminder to discuss the idea for a school dance at a future meeting
    f. PAC meetings tentatively scheduled as follows: November 18, January 20, March 17, May 19

Meeting adjourned at 7:15pm

Next meeting date Wednesday, November 18, at 6:00pm

BALMORAL PAC Treasurer Report
September 23, 2026

June, 2026

	Credit	Debit	Balance	Comment
Non-Profit Chequing				
	$ 460.00			Taco in a Bag Lunch Collected
		$ 440.67		Taco in a Bag Lunch Cost
		TBD		Field Trip Transportation
		$20.16		Tabloid Day Freezies
			$ 651.48	
Savings	$ 3.46			credit interest
			$ 2,552.25	

July, 2026

	Credit	Debit	Balance	Comment
Non-Profit Chequing				
			$ 651.48	
Savings	$ 3.58			credit interest
			$ 2,555.83	

August, 2026

	Credit	Debit	Balance	Comment
Non-Profit Chequing				
			$ 651.48	
Savings	$ 3.58			credit interest
			$ 2,559.41	

Balances (Sept 1, 2026):

Chequing:		**$651.48**
Savings:		**$2,559.41**
Committments:	**800 Field Trip Transport**	
Total Funds Available:		**$2,410.89**

Principal's Report – Balmoral PAC Meeting September 23, 2026

1. Staffing updates
    a. New Staff
        i. Education Assistant - Jacqueline Rutledge
        ii. Education Assistant - Jaclyn Dupley
        iii. Band Teacher – Brandy Bilenki Gervias
    b. Staff Vacancies
        i. Admin Assistant – Currently being filled by Karen Kelpin
        ii. Custodian – Currently being filled by Kim Magnusson
    c. Teacher Candidates
        i. Ashton Boudreau-Gaudry (grade 3/4)
        ii. Katie Blanchette (grade 1/2)
        iii. Lily Campbell (grade 7/8)

2. Homerooms for 2026-2027
    a. K – Mrs. Loehmer
    b. 1/2 – Mrs. Buchan
    c. 3/4 – Mrs. Miller
    d. 5/6 – Mrs. Rody
    e. 7/8 – Mr. McLean

3. New this fall:
    a. Furniture (bean bag chairs, couch, cupboards etc.)
    b. Fitness boxes
    c. Band Instruments
    d. Classroom space changes (K, 1/2, 3/4, 5/6)
    e. Time changes
        i. 8:50am start
        ii. 10:30AM nutrition break (20 minutes)

4. Recent Events
    a. September 9th – Open House
    b. September 10th – Frist Day of School
    c. September 11th – Kindergarten Interviews
    d. September 16th – Band Clinic

5. Upcoming Important Dates
    a. September 25th – Terry Fox Run
    b. September 29th - Orange Shirt Day
    c. September 30th – Truth & Reconciliation Day
    d. October 1st – Cross country exhibition
    e. October 2nd – Immunizations (gr 6 & 8)
    f. October 6th – Cross country divisional event
    g. October 12th - Thanksgiving

h. October 21st & 22nd – Book Fair
i. October 22nd – Progress Conversations
j. October 23rd – MTS PD Day
k. October 26th – Picture Day
l. October 28th - Municipal and School Board Elections
m. December ___ - Christmas dinner (usually the week of December 14-18)

6. Extra-Curricular Activities
    a. Cross-country running
    b. Girls volleyball
    c. Reading club
    d. Yarn club

7. Staff PD
    a. ISD Learning Networks
        i. Early Numeracy – KL, DB, KM, TP
        ii. Middle Years Literacy –DR, CM, ML
    b. MrLC
        i. Comprehensive Literacy Foundations in Grades 4-8
        ii. Beyond the Classroom – Strategies for co-regulating and influencing young students

8. Anti-Bullying& Well-Being Plan
    a. School Manners Focus
    b. 7 Teachings Focus (family groups)
    c. WITS program
    d. Phone appointment with Michelle Clarke on Friday September 25th
    e. Classroom & Guidance Programming
        i. K-4 – Zone of Regulation
        ii. Grades 5-8 – Project 11
        iii. School counsellor lessons based on class profiles: e.g. flexible thinking

9. Wishlist items talked about last year:
    a. Student jersey's (youth sizes)

10. Questions?