Balmoral Elementary School
Parent Advisory Council
Meeting Minutes
May 20, 2026

In attendance – Bekki Stemp, Mark Lawson, Cindy Schaeffer, Laura Kirby, Joanne Reimer, Amber MacDonald, Amanda Maynes, Jen Obsniuk, Jacklynn Nichols

The meeting was called to order at 6:03pm

1. Agenda approved

2. Secretary's Report:
    a. January 21, 2026, and March 18, 2026, meeting minutes circulated by email; motioned to approve by Jen; seconded by Amanda. Motion carried.

3. Treasurer's Report:
    a. Report attached,
    b. Spending ideas: field trip transportation, small-size jerseys for early years, musical instruments for band
    c. Cindy motioned to spend up to $900 on end-of-year field trip transportation; Joanne seconded. Motion carried.

4. Hot Lunch Report:
    a. The Kiln is May 26,
    b. June will be taco in a bag and freezie day

5. Principal's Report:
    a. Report attached

6. Teacher/Faculty Report:
    a. Presented by Jacklynn Nichols
    b. Summary of current lessons for 6/7; debate in ELA, "Group of 7" and hand sewing in Art, Treaties in Social Studies

7. Old Business:
    a. Krispy Kreme fundraiser net profit of $420; no further fundraisers for 2025/2026 school year
    b. Amber summarized the staff appreciation treats for the week
    c. Bekki and Jen will not be returning to BPAC Executive; Laura will return as Treasurer; Cindy will be looking for a member to learn how to lead Hot Lunch
    d. Will send email to families that BPAC is looking for members
    e. Karen Kelpin thank-you card to BPAC for retirement gift

8. New business:
    a. First day of school 2026/2027 is Thursday, September 10, 2026,
    b. Open House will be Wednesday, September 9,
    c. Next BPAC meeting will be Wednesday, September 23, 2026, at 6:00pm
    d. With change in Chairperson, signing authority will have to be updated at Access Credit Union
    e. Amber asked if all staff would be open to participate in conflict resolutions for bullying to ensure effectiveness and consistency; Mark suggested this sort of training could be part of a PD day
    f. Bekki suggested there be a presentation at the September BPAC meeting that addresses the plan for bullying, to be included on Agenda

Meeting adjourned at 7:09pm

Next meeting date Wednesday, September 23, 2026, at 6:00pm

BALMORAL PAC Treasurer Report
May 20, 2026

March, 2026

	Credit	Debit	Balance	Comment
Non-Profit Chequing				
	$ 322.50			Muffin Lunch Collected
		$ 241.03		Muffin Lunch Cost
		$ 100.00		Balmoral Rec Centre Club 200 Ticket
	$ 240.00			Bake Sale Proceeds
			$ 4,890.59	
Savings	$ 3.56			credit interest
			$ 2,541.78	

April, 2026

	Credit	Debit	Balance	Comment
Non-Profit Chequing				
	$ 1,009.50			Subway Lunch Collected
		$ 996.85		Subway Lunch Cost
			$ 4,903.24	
Savings	$ 3.45			
			$ 2,545.23	credit interest

May, 2026

	Credit	Debit	Balance	Comment
Non-Profit Chequing				
	$ 376.00			Cinnamon Bun Lunch Collected
		$ 368.00		Cinnamon Bun Lunch Cost
	$ 756.00			Krispy Kreme Fundraiser Collected
		$336.00		Krispy Kreme Fundraiser Cost
		TBD		Teacher Appreciation Week
		$4,000.00		School Scoreboard
	TBD			The Kiln Hot Lunch Collected
		TBD		The Kiln Hot Lunch Cost
			TBD	
Savings	TBD			credit interest
			TBD	

Balances (April 30, 2026):

Chequing:	**$4,903.24**
Savings:	**$2,545.23**
Committments:	**$4000.00 (Scoreboard)**
	$700 (Teacher Appreciation)
Total Funds Available:	**$2,748.47**

Principal's Report – Balmoral PAC Meeting May 20, 2026

1. Staffing updates
    a. Current Teacher Candidates
        i. Breanne Frey
        ii. Jacob Fearn
    b. Fall Teacher Candidates
        i. UofW (3)
        ii. UofM (1)
    c. EA Staffing for 2026-2027

2. Classrooms for 2026-2027
    a. K – 11 students
    b. 1/2 – 4(1's) + 17(2's) = 21 students
    c. 3/4 – 6(3's) + 10(4's) = 16 students
    d. 5/6 – 9(5's) + 11(6's) = 20 students
    e. 7/8 – 4(7's) + 15(8's) = 19 students

3. Signage Install

4. Recent Events
    a. May 5 – Woman in Trades Conference (Gr 8 Girls)
    b. May 7 – Jog in the Park
    c. May 14 – Grade 5 Bus Training
    d. May 15 – SOC Deadline

5. Upcoming Important Dates
    a. May 22 – Michif Workshop
    b. May 26 – Kindergarten Orientation
    c. May 26 – PAC Hot Lunch (The Kiln)
    d. May 29 – Band Instrument Trying Day
    e. June 2 – MY Tack and Field
    f. June 5 – MB Golf Presentation
    g. June 9 – K/1 Field Trip
    h. June 12 – Gr 2/3 Field Trip
    i. June 12 – Gr 4/5 Field Trip
    j. June 15 – Gr. 8 Indigenous Land-based Day at Norris Lake
    k. June 15 – Elder visit & drum stick making
    l. June 16 – Elder visit & talking stick making
    m. June 17 – Gr 7/8 Field Trip
    n. June 18 – Grade 8 CSC Tour
    o. June 19 – Tabloid Day
    p. June 22 – Tabloid Day Award Ceremony
    q. June 26 – Gr 8 Grad & K-8 End of Year Celebration @ 10:00am
    r. June 29 – Last Day of School

6. K Orientation Session
    a. May 26 4:30-5:30
    b. PAC Letter

7. Staff Professional Development Days
    a. May 11 - School Planning Day

8. Municipal and School Board Elections – October 28, 2026

9. Wishlist items:
    a. Student jersey's (youth sizes)

10. Questions?