

Balmoral Elementary School
Parent Advisory Council
Meeting Minutes
November 20, 2024

In attendance – Bekki Stemp, Mark Lawson, Cindy Schaeffer, Laura Kirby, Jen Obsniuk, Joanne Reimer

The meeting was called to order at 6:03pm

1. Additions to Agenda for New Business
2. Secretary's Report:
 - a. September 18, 2024, meeting minutes - read by Jen Obsniuk and she motioned for them to be approved. Seconded by Laura. Motion carried.
3. Treasurer's Report:
 - a. Report attached,
 - b. The Kiln cheque still outstanding,
 - c. Incoming e-transfers are a lot to manage
4. Hot Lunch Report:
 - a. Reviewed numbers for first three months of hot lunch
 - b. Online ordering went well for November
 - c. Christmas Dinner on December 19 at the Hall
5. Principal's Report:
 - a. Report attached,
 - b. Reviewed student missed days for 2023/2024 versus school division average; Balmoral is on par with average
6. Teacher/Faculty Report:
 - a. n/a
7. Old Business:
 - a. Scoreboard – no update
 - b. Not enough signed up for babysitter, nor home alone, so cancelled – try again in April
 - c. With garage completed, both changerooms are available
 - d. Family Foods fundraiser closes tomorrow
8. New business:
 - a. Discussed Salisbury House fundraiser
 - b. Discussed Krispy Kreme fundraiser in New Year; Bekki, Cindy, Joanne volunteered
 - c. Book Fair volunteers needed – PAC to share on community social media in New Year
 - d. Raffle for Christmas concert seats; ask Karen Kelpin to organize
 - e. Silent Auction for Christmas concert; ask Karen Kelpin to organize
 - f. Discussed Christmas hamper for family in the community

Next meeting is January 15, 2025

Meeting adjourned at 7:08pm

BALMORAL PAC Treasurer Report**November 20, 2024****September, 2024**

	Credit	Debit	Balance	Comment
Non-Profit Chequing				
	\$ 799.15			The Kiln Collected
		\$ 675.70		The Kiln Cost
			\$ 280.26	
Savings				
	\$ 5.36			credit interest
			\$ 2,482.54	

October, 2024

	Credit	Debit	Balance	Comment
Non-Profit Chequing				
	\$ 671.50			Cinn Bun Hot Lunch Collected
		\$ 568.41		Cinn Bun Hot Lunch Cost
	\$ 50.00			Balmoral School Supply Fee etransfer in Error
		\$ 50.00		Cheque 128 to Balmoral School Supply Fee
		\$ 58.85		Community Use in Schools Fee (Babysitter & Home Alone)
	\$ 231.00			Babysitter & Home Alone Course Fees
		\$ 231.00		Babysitter & Home Alone Course Fees Reimbursement
		\$ 3.00		etransfer fees (\$1.00 x 3)
			\$ 509.60	
Savings				
	\$ 5.21			credit interest
			\$ 2,487.75	

November, 2024

	Credit	Debit	Balance	Comment
Non-Profit Chequing				
		\$ 150.00		Balmoral Hall Rental Fee Cheque 124
	\$ 471.50			Taco in a Bag Hot Lunch Collected
		\$ 387.90		Taco in a Bag Hot Lunch Cost
	TBD			Family Foods Fundraiser Collected
		TBD		Family Foods Fundraiser Paid
			TBD	
Savings				
	TBD			credit interest
			\$ 2,487.75	

Balances:

Chequing:	\$509.60
Savings:	\$2,487.75
Committments:	\$612.63 (Scoreboard incl. tax)
Total Funds Available:	\$2,384.72

Principal's Report – Balmoral PAC Meeting Nov 20, 2024

1. Staffing updates
 - a. Job Postings in ISD (<https://www.interlakesd.ca/employment/>)
 - i. Teacher: Woodworking & Social Studies @ WCI, Early Years @ TES
 - ii. School Custodian @ ESCS
 - iii. Supply Teachers
 - iv. Substitute Teachers, Educational Assistants, Admin Assistants, Custodians, Bus Drivers
2. Fall upgrades
 - a. Garage completed
 - b. Ramp for NE gym door
 - c. SW door fob
 - d. Alarm system upgrade
3. Recent School events
 - a. November 7 – Remembrance Day Service
 - b. November 7 – Picture re-takes
 - c. November 8 – Admin/PD day
 - i. AM – ISD Learning Networks (Self-reg, Structured Literacy, Numeracy Achievement Project)
 - ii. PM – Classroom Profiles
 - d. November 13 – World Speed Stack Association – Stack Up Challenge
 - e. November 15 – Hot Lunch (Taco in a Bag) Thanks PAC!
 - f. November 20 – Sr. Admin School Visit
4. Upcoming Important Dates
 - a. November 18-29 – Kindergarten Registration
 - b. November 28 – Middle Years Girls ISD Triple Ball Tournament
 - c. December 5 – Gr 5/6 Volleyball Jamboree
 - d. December 12 – Stage Delivery from SM
 - i.
 - e. December 13 – Report Cards Home
 - f. December 16-20 – Spirit Week
 - i. Monday – Holiday Sweaters
 - ii. Tuesday – Classroom Door Decorating
 - iii. Wednesday – Socks and Hair
 - iv. Thursday – PJ Day
 - v. Friday – Hats, Mittens and Scarfs
 - g. Tuesday Dec 17 - Holiday Concert (K day)
 - i. 2:15pm – Matinee
 - ii. 7:00pm – Event Concert
 - h. Thursday Dec 19 – PAC Turkey Dinner
 - i. Dec 20 – Last day before break
 - j. Dec 21- Jan 5 – Winter Break

5. Attendance conversation

- How many days out of a year do you think is reasonable for students to miss?
- Sharing of school data from the 2023-2024 school year to look at attendance rates for Balmoral School.
- Comparing Balmoral School attendance to the data used in the ISD CIP Summary document.
 - <https://www.interlakesd.ca/continuous-improvement-documents/>

6. Questions?