

Balmoral Elementary School  
Parent Advisory Council  
Meeting Minutes  
September 27, 2023

In attendance- Bekki Stemp, Jen Obsniuk, Laura Kirby, Sjana Sookermany, Cindy Schaeffer,  
Joanne Reimer

Virtual: Kayla Penelton, Andrew Marsch, Kaitlyn Peters, Marie-France Baker, Alison Benoit

The meeting was called to order at 6:01 p.m.

Bekki welcomed everyone and thanked everyone for coming and logging onto the meeting.  
Brief introductions were made.

1. Secretary's Report:
  - a. Members agreed to defer the approval of the last meetings minutes till the next meeting when there is a Secretary in place.
2. Treasurer's Report:
  - a. Laura reported that there is nothing really to report as we are still trying to switch over access to online banking.
  - b. In June BPAC spent \$3710 for new Gym mats and the school field trip.
  - c. It is estimated that we have the following bank balances:
    - i. Chequing: \$866
    - ii. Savings: \$1405.51
3. Election of the Executive:
  - a. It was moved by Jen and seconded by Cindy that Laura Kirby become the BPAC Treasurer. Laura accepted, all in favour. Motion carried
  - b. It was moved by Laura and seconded by Cindy that Jen Obsniuk become the BPAC Secretary, Jen accepted, all in favour. Motion carried.
  - c. It was moved by Laura and seconded by Sjana that Rebekka (Bekki) Stemp continue as the BPAC Chair. Bekki accepted, all in favour. Motion carried.
4. Committee Reports
  - a. Fundraising
    - i. Members decided that the BPAC would work together to organize fundraisers and not form a sub-committee
  - b. Hot lunch
    - i. Cindy volunteered to continue leading the hot lunch committee and has a list of volunteers
    - ii. Cindy reported that Hot lunch has already started for the year.

5. Principal's Report:
  - a. See attached.
  - b. Cindy will research to see if we can move the Holiday lunch as it interferes with the Holiday concert.
  
6. Teacher/Faculty Report:
  - a. Daria Rody was in attendance and reported that she is doing school guidance in the mornings
  - b. She reported on the following grades using Kids in the Know:
    - i. K/1 - Personal Safety
    - ii. 2-3 - Personal Safety
    - iii. 4-5 - Mind up
    - iv. 6-7 Sources of Strength
    - v. 7-8 - Sources of Strength

There was some parent feedback that students have come home excited about what they have learned with this program already.
  - c. Mrs. Rody is also teaching the 7/8s sewing and the school did not have enough machines - Stony Mountain was kind enough to lend some - and since then Balmoral school has purchased 3.
  - d. Also coaching the girls volleyball.
  
7. Old Business:
  - a. Gym Mats: the new mats have been purchased and installed - they look fantastic!
  - b. Trees: It was reported that there was no real update here as no one knew where to go with this.
    - i. Kayla volunteers to assist as she is a professional in the field, with sources for grants etc. (2 billion trees commitment from the government) Kaitlyn reported that this has been a topic for the Rec Centre to look at as well.
    - ii. Bekki will send Kayla the details that she has.
  
8. New Business:
  - a. Survey Results: Bekki reported that there were some topics that parents indicated they would like to see as a priority by the BPAC and School. Bekki will send the details to Mr. Lawson.
  
  - b. Members discussed upcoming fundraisers. The group decided to see if Family Foods would continue doing the gift card fundraiser with us. And do the Holiday concert VIP seating raffle, and then a spring fundraiser as well.
    - i. Laura will contact Family Foods and head up the gift cards fundraiser - Cindy, & Bekki offered to help.
    - ii. Bekki will work on the HOliday concert raffle with Mrs. Kelpin.

- c. Members discussed some extra-curricular activities for students. Members agreed that we would like to look into organizing a 'Home Alone' course.  
Bekki will organize.

Meetings Schedule for the year:

- November 15
- January 17
- March 20
- May 15

Adjourned: 6:54 p.m.

## Principal's Report – Balmoral PAC Meeting September 27, 2023

1. Staffing updates
  - a. Mrs. Novakowski is on leave – Welcome Don Horbas
  - b. Welcome Kaitlyn Swaikoski (new to Balmoral School this Fall)
2. Summer/Fall upgrades
  - a. Gym wall padding
  - b. Lockers
3. Garage Update – Spring 2023
4. Recent School events
  - a. Open House – Sept 5
  - b. MY boys' and girls' volleyball practices have started
  - c. Sept 21 – Terry Fox Run
  - d. Sept 27 – Hot Lunch (Thanks!)
  - e. Sept 27 – Cross-Country Exhibition Meet
5. Upcoming Events
  - a. Oct 2 – Inservice Day
  - b. Oct 3 – Inservice Day
  - c. Oct 5 – Divisional cross-country meet in Teulon
  - d. Oct 10 – Picture Day
  - e. Oct 12 – Fit Kids Healthy Kids - Gym Blast
  - f. Oct 16 – Bus Evacuation
  - g. Oct 25 – Progress Conversations
  - h. Oct 25 – Book Fair
  - i. Nov 28 – Divisional MY Volleyball
  - j. Dec 20 – Holiday Concert
  - k. Dec 20 – PAC Turkey Dinner
6. ISD Administrative Procedure – PACs
7. ISD PAC Event – Monday November 6
8. Volunteers in Schools
  - a. Child Abuse Registry Check, Criminal Records Check, and Confidentiality Agreement needed
  - b. Including: Coaches, Parent drivers, Field Trips etc.
9. School Plan
  - a. Literacy: To develop a school wide approach to structured literacy across kindergarten to grade 8.
    - i. Structured Literacy PLC (KL, TP, KP)
  - b. Numeracy: To implement MRLC pacing guides in grades of grades 4-8 and to utilize thinking classroom strategies in the middle years' classrooms.
    - i. Thinking Classrooms in Mathematics (ML, CM)
  - c. Well-being: To develop a school wide well-being curriculum plan across all grade levels. To implement self-regulation common strategies and practices in K-2 classrooms. To have staff engage in Indigenous Education professional development to increase Indigenous Education practices in the classroom.

- i. Self-Reg PLC (DR, AH, DB)
- ii. Path to Reconciliation Workshop – PM Oct 2 nd (TLLT)
- iii. Blanket Exercise Presentation – PM Feb 2 (ITA Indigenous Voice Chairperson)

10. Questions?