

Balmoral Elementary School  
Parent Advisory Council  
Meeting Minutes  
November 16, 2022

In attendance- Tiffany Perreault, Bekki Stemp, Mark Lawson, Carter Mclean, Jason Dodd, Victoria Schindle, Laura Kirby, Karli Reimer, Cindy Schaeffer

The meeting was called to order at 6:33 pm.

1. Secretary's Report: Tiffany read through the minutes from the PAC meeting in September. She put forth a motion to approve the minutes. Seconded by Cindy. Motion carried.
2. Treasurer's Report: Mark reviewed information sent on behalf of Kelly.
  - a. Balance is \$2722.10. Hall rental for the christmas dinner has been paid.
  - b. Profit from cinnamon buns sale \$46.00 and hot lunch \$34.00
  - c. Gift card fundraiser is ongoing.
  - d. Should we bring back the front row raffle? Usually make between \$200-\$400.
  - e. Kelly opened a new savings account for long term savings for bigger items. After discussion with the team, we want to keep hot lunch profits separate from fundraising. Hot lunch is provided as a service, not a fundraiser, so the profits are minimal.
3. Principal's Report: Mark Lawson
  - Staffing updates
    - a. Jamie Margetts welcomed officially to the staff in the 3hr EA position
    - b. Substitute teachers and support staff wanted
  - Kindergarten Registration
    - c. November 21-December 2, 2022
  - School events
    - d. Book Fair – Raised \$792.83 for our school library
    - e. Speed Stack Day – November 16<sup>th</sup>
    - f. Fit Kids Healthy Kids Gym Blast Grade 1- 8 – December 8<sup>th</sup> (re-scheduled)
    - g. Divisional MY Volleyball – November 29<sup>th</sup>
    - h. Wheelchair Association of Manitoba Presentations Grade 4-8 - December 6<sup>th</sup>
    - i. Holiday Concert (Dress Rehearsal) – December 20<sup>th</sup> @ 2:15pm
    - j. Holiday Concert (Evening Performance) – December 20<sup>th</sup> @ 7:00pm
    - k. PAC Christmas Dinner – Thursday December 22
    - l. Winter Break – December 23 - Jan 8, 2023
  - School Event Planning
    - m. Online Safety/Cyberbullying

- i. Grade 7/8 Program last year - <https://cyberconiq.com/>
- ii. Police/RCMP Information for possible presentations:
  1. Constable Ryan Quinn – Local Contact
  2. ICE Unit (Internet Child Exploitation Unit) Presentations
  3. <https://winnipeg.ca/shared/mailForms/police/school-presentations/contact.asp>
- iii. Online Dangers: Cyberbullying and Sexual Exploitation by Public Safety Canada (online panel discussions often occur yearly)
   
<https://proofexperiences.swoogo.com/onlinedangers>
- n. Evening presentation possibilities
  - i. Self-Regulation by Julie Degroot (ISD OT) and Christina Rambarran (ISD Mental Health Clinician)
- o. Babysitting instructor used previously by continuing education: Kelly Kimball. Her contact information is: [kimballs.north@gmail.com](mailto:kimballs.north@gmail.com)
- School plan highlight:
- p. Literacy
  - i. ISD Literacy Support Teacher – Residency (Mrs. Buchan)
  - ii. Divisional Learning Networks: K-2 Literacy (Mrs. Buchan, Mrs. Procter, Mr. Lawson, Mrs. Hyde)
- q. Numeracy
  - i. ISD Numeracy Support Teacher – Residency (Mrs. Buchan, Miss. Poirier, Mr. McLean)
  - ii. Divisional Learning Networks: Thinking Classrooms (Miss. Poirier, Mrs. Rody, Mrs. Loehmer, Mr. McLean)
- Wishlist ([shared google doc](#))

-discussed having school presentations from the ICE Unit both in class for students and in the evening for parents. Mark said he would organize this for us.

-babysitting course- Bekki said she will email the contact Mark provided to get more information about cost and numbers.

-first aid course- has been done in the past at the school. Carter is willing to talk to Mrs. Kelpin about how this was organized in the past.

#### 4. Teacher's Report: Carter Mclean

-Thinking Classrooms- Carter has been attending sessions. So far he has learned about classroom set up and problem solving in groups at white boards. Students stand and work in groups on an open ended problem. They have to verbally explain their thinking to their peers. Carter is finding that it is a great way to assess students and see their understanding of concepts. Students who normally aren't engaged in traditional lessons are able to shine in this new form of showcasing their learning.

5. Hot Lunch Report: Cindy Schaeffer

Hot lunch this Friday- taco in a bag. Thursday, December 8 will be the next one. Muffin and fruit.

-Christmas dinner- hall is booked, Santa is booked. Info was sent home to parents today. On the form is the request for donations and volunteers. Jason expressed his gratitude to Cindy for all the work that goes into this annual event.

6. Old Business:

- Family Foods gift card fundraiser- forms sent home last week. The deadline is November the 22nd.
- Extra curricular courses etc. for students- covered during Mark's principal report.
- Trees update- Jason- he has talked to the various people involved with the Rec Centre. There is an issue with planting a row of trees in front of our existing row as it impedes on the ball diamonds. We can't plant the trees behind our row as we don't own that land. Jason has suggested possibly starting the trees growing in a separate location and then moving them to the tree line when needed. Tiffany mentioned the cost of moving trees would need to be looked at as well.

7. New Business:

- a. Victoria Schindle- there is a vacant position on the board. It has been advertised and they are interviewing candidates currently.
- b. School Scoreboard- our current one is broken. Carter suggested the most cost effective approach would be to move our current screen and projector up so that they could be used to project the score. The graphics class could work on creating something for our school. Carter also suggested hooking up a camera so that we could live stream games and programs. Carter said he will look into the cost of this and Mark would look into if the building department could move the screen.
- c. Cross Walk- Bekki reported that the PAC has been approached by a community member, seeking a letter of support for a student safety initiative in town. Members discussed the plan that the community member has developed in detail. Members agreed that the PAC will support the initiative and Tiffany and Rebekka will develop a letter of support to send to the community member. If any parents have questions regarding the project please contact Rebekka ([rebekajstemp@gmail.com](mailto:rebekajstemp@gmail.com)) for more information.
- d. Change rooms- currently used for storage of school items. Students have asked to have those change rooms cleared so that they could be used for games and intramurals. Mark agreed that the school has wanted to have them cleared out and have just not gotten to it. Mark has put it on the "to do" list.
- e. Bekki would like to post that we are looking for volunteers for the following:

- i. To research, coordinate and run a spring fundraiser
- ii. To plan staff appreciation week activities
- iii. For PAC secretary to prepare for Tiffany's departure at the end of year  
The team all agreed that she can go ahead and advertise.

f. Raffle for front row at the Christmas concert- Karen has helped us with this in the past. Leadership students have also helped.

g. clothing sales- the school has lots of stock and will do some pop up sales throughout the year. The first one should be at the Christmas concert.

h. Special guest coming to the 7/8 classroom on Monday. He has a connection to the Winnipeg Falcons hockey team. He will speak to the kids and kick off their Canada hockey unit.

Next Meeting: January 25, 2023

Meeting adjourned at 7:54 pm